

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
January 3, 2017

The Pledge of Allegiance was recited.

The meeting was called to order by Stacy Garvey, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2017 elective year. A notice was also posted inside the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Patricia Fantulin	Richard Formicola
	Brian McCourt	William Sullivan
	Maryalice Thomas	Timothy Thomas
	Peter Triolo	

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

REORGANIZATION MOTIONS

APPENDIX

- Motion – Mr. Canellas, seconded – Mr. Triolo . . .
- A. Presentation of the Annual School District Election (official count) held on Tuesday, November 8, 2016:

For <u>Members of the Board of Education</u>	
<u>3 three-year terms</u>	<u>Votes</u>
Sandra Criscenzo	1,126
Brian McCourt	1,137
Richard Formicola	1,189

Roll Call: All Yes

- B. Administration of Oath of Office to Sandra Criscenzo, Richard Formicola and Brian McCourt.

Motion -

- C. Election of Officers:

1. Mr. Sullivan nominated Mr. Canellas for Board President and Mr. Thomas seconded the motion.
No other nominations were put forth.

Roll Call: 8 Yes (Criscenzo, Fantulin, Formicola, McCourt, Sullivan, Dr. Thomas, Thomas, Triolo)
1 Abstain (Canellas)

At this point, The Board Secretary turns the meeting over to the newly elected Board President.

2. Mr. Sullivan nominated Mr. Formicola for Board Vice President and Ms. Criscenzo seconded the motion.

No other nominations were put forth.

Roll Call: 8 Yes (Canellas, Criscenzo, Fantulin, McCourt, Sullivan, Dr. Thomas, Thomas, Triolo)
1 Abstain (Formicola)

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- D. Approve the appointment of Stacy C. Garvey as the Board Secretary.
- E. Approve Continuation Under "Robert's Rules of Order, Revised."
- F. Adoption of present Board policies.
- G. Reaffirm the standing Board Committees.
- H. Approve the District Affirmative Action Plan.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Fantulin . . .

- I. Approve the K-12 Curricula with corrections outlined in the Course of Study Guides, as per the attached appendix.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

To approve the following block motion:

J. Reaffirmation of the following negotiated agreements between the Board of Education and the:

1. Midland Park Education Association
2. Midland Park Administrators & Supervisors Association
3. Individual staff members:
 - a. Superintendent of Schools
 - b. School Business Administrator
 - c. Confidential Secretary to the Superintendent
 - d. Confidential Secretary to the School Business Administrator
 - e. Confidential Secretary to the Supervisor of Curriculum, Instruction & Assessment
 - f. Assistant to the Business Administrator
 - g. Payroll & Benefits Coordinator
 - h. Supervisor of Buildings & Grounds
 - i. Computer Technician
 - j. District Technology & Data Coordinator

K. Designate the following as Depositories for School Funds:

Columbia Bank
State of New Jersey Cash Management

L. Designate the following Tax Shelter Annuity Companies:

AXA Equitable
AIG Valic
Metropolitan Life

M. Designate the following administrator for Chapter 125 flexible spending accounts services:

Ameriflex

N. Designate the School Architect:

Solutions Architecture

O. Designate the School Attorney, as per the attached appendix.

RM-O

Fogarty & Hara

P. Designate the School Auditor:

Lerch, Vinci & Higgins, LLP

Q. Designate the school Financial Advisor:

Phoenix Advisors, LLC

R. Designate the School Insurance Brokers:

FIRM, Inc. – Liability
Brown & Brown Advisors – Benefits Coordinator Consultant

S. Designate the Indoor Air Quality Consultant:

ER&M, Inc.

T. Designate the newspapers for Official Notices:

North Jersey Media Group (The Record)
The Ridgewood News

U. Approve the following appointments, effective January 1, 2017:

Affirmative Action & Title IX Officer	Melissa Quackenbush
Qualified Purchasing Agent	Stacy Garvey
Substance Awareness Coordinator	Craig Rush
Integrated Pest Management Coordinator	Scott Collins
Custodian of Records	Stacy Garvey
ADA Officer & 504 Committee Coordinator	Anne Marie Bruder
Asbestos Management & PEOSA Coordinator	Environmental Remediation & Management
Public Agency Compliance Officer	Stacy Garvey

V. Approve the authorization to award contracts up to a bid threshold of \$40,000 and to set the quote threshold at \$6,000.

W. Approve the following officials to sign checks:

Board President
Board Secretary
High School Principal
Elementary School Principal

Annual discussion of the New Jersey School Board Member Code of Ethics

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

X. Adopt the New Jersey School Board Member Code of Ethics, as per the attached appendix.

RM-X

The Board Members read each Code to the public.

Roll Call: All Yes

- Motion – Ms. Fantulin, seconded – Ms. Criscenzo . . .
- S. Designate the following providers of optional employee funded disability, accident and/or cancer care plans:

American Family Life Assurance of Columbus, “AFLAC”
Prudential Insurance through Educators Insurance Services, Inc.

Roll Call: All Yes

PRESIDENT’S REPORT

Midland Park Public School District Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adaptive education aligned to 21st century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.

Mr. Canellas read a statement thanking the Board for voting him in as President of the Board.

SUPERINTENDENT’S REPORT

Report of District Violence & Vandalism and Incidents of Harassment, Intimidation & Bullying (HIB) for Reporting Period 1, 2016-2017

AGENDA ITEMS FOR DISCUSSION

Review of agenda for Regular Meeting to be held on January 17, 2017.

Open to Public- Comments only for action items on the agenda.

Mr. Nabil Eliya asked if a cost analysis report had been done on the rental of facilities and asked that the board put off approving rental agenda items until after the cost analysis was completed. Ms. Garvey explained the committees are not in place at this time and the completion of a cost analysis would have to be discussed by the buildings and grounds committee first. The Board should not delay approving resolutions. This will be on the next buildings and grounds committee meeting agenda for discussion.

BOARD MOTIONS

- Motion – Ms. Fantulin, seconded – Mr. Formicola . . .
1. Approve the tentative 2017-2018 Budget Calendar, as per the attached appendix. **BM-1**

Roll Call: All Yes

Action Items:

A. Personnel- (M. Cirasella)

Board resolutions related to hiring for the 2016-2017 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Triolo, seconded – Mr. Formicola . . .

To approve the following block motion:

1. Rescind Motion A-1 on the December 6, 2016 Board agenda approving the placement of Lyndsay Buonforte, William Paterson University student, as a student teacher in Joann Manicone's classes at the high school, effective January 19, 2017 through May 4, 2017.
2. Approve the appointment of Cassandra Clapsaddle as a Kindergarten maternity leave replacement for Laurie Belthoff. She will be paid a salary of \$48,500 (MA Step 1 on the MPEA salary guide) prorated, effective January 23, 2017 through June 30, 2017.

Motion – Mr. Thomas, seconded – Ms. Fantulin . . .

To approve the following block motion:

3. Approve the appointment of Dennis Rowley as a maternity leave replacement Anti Bullying Specialist at the high school. He will be paid a stipend of \$526, prorated, effective January 3, 2017 through March 31, 2017.
4. Approve the following additions to the list of Winter Coaches at the high school for the 2016-2017 school year, as per the attached appendix. A-4
5. Approve the resolution with the terms of the full and final release of all claims and settlement agreement with William Robert Edland, Jr., as per the attached appendix. A-5
6. Approve the appointment of Marissa Gordon as an Instructional Aide in the Godwin School. She will be paid a salary of \$25,300 (Category V Step 1 on the Secretarial/Clerical Guide) prorated, effective January 19, 2017 through June 30, 2017.
7. Approve the appointment of the following high school students as Aides for the Midland Park Continuing Education After School Child Care program, effective January 4, 2017 through June 30, 2017, on an as needed basis:

Palakshi Aurora
Emily Moran
Emma Ver Hage
Helena Van Vliet

Roll Call: All Yes

Motion – Ms. Fantulin, seconded – Ms. Criscenzo . . .

- S-1. Approve the recommendation for Catherine Prinsell, School Psychologist, to work 23 additional days at her per diem rate of \$347.25 for a total amount of \$7,986.75, effective retroactive from January 3, 2017 through June 18, 2017 (or sooner) to provide case management services and conduct evaluations.

Roll Call: All Yes

B. Finance - (J. Canellas, Chairperson)

Motion – Mr. Thomas, seconded – Ms. Fantulin . . .

1. Approve the following block motion:
- a. Financial reports of the Board Secretary for the period November 1 – 30, 2016, as per the attached appendix.
 - b. First December 2016 payroll in the amount of \$588,566.24.
 - c. Second December 2016 payroll in the amount of \$584,818.06.
 - d. January 2017 claims in the amount of \$293,301.91.
2. Accept the donation in the amount of \$12,000 from the Darrah Sweezey family, to be donated to the Performing Arts, as per Board Policy 7230.

B-1

Roll Call: All Yes

Motion – Mr. Thomas, seconded – Ms. Fantulin . . .

To approve the following block motion:

3. Approve the Rutgers Summer Reading Skills program, sponsored by Midland Park Continuing Education, to be held at the high school in rooms 55, 57 & 59 on Thursdays, effective June 29, 2017 through July 27, 2017 from 9:00 a.m. to 9:45 p.m.
4. Approve the use and rental of the high school Rear Practice Field to New York NFL Alumni Heroes Youth Football Camps, sponsored by Midland Park Continuing Education July 10 – 14, 2017 from 8:30 a.m. – 12:30 p.m.
5. Approve the use and rental of the high school Lower Sunset Field to A-Game Soccer, sponsored by Midland Park Continuing Education from 9:00 a.m. – 3:00 p.m. on the following dates:

July 10 – 14, 2017; August 7 – 11, 2017

Roll Call: All Yes

C. Curriculum Committee - (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Sullivan . . .

1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Melissa Quackenbush	PARCC Assessment Regional Training	Whippany, NJ	\$16.12	2/10/17
Christine Carr David Hershberger	Google Educator Certification Boot Camp	Paramus, NJ	\$503.78	3/30- 31/2017

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Sullivan . . .

To approve the following block motion:

2. Approve the recommendation of the Director of Special Services for the placement of one non-classified high school student on bedside instruction at St. Clare's Hospital, Boonton Township, NJ, effective retroactive from December 8, 2016 through approximately January 7, 2017.
3. Approve the recommendation of the Director of Special Services for the placement of one classified high school student on bedside instruction at High Focus, Paramus, NJ, effective retroactive from December 13, 2016 through approximately January 30, 2017.
4. Approve the recommendation of the Director of Special Services for the placement of one non-classified middle school student on home instruction, effective retroactive from December 19, 2016 through approximately January 23, 2017.

Roll Call: All Yes

LIAISON/BOARD COMMITTEE REPORTS

D. Policy Committee - (B. McCourt, Chairperson)

No Report.

E. Legislative Committee - (P. Fantulin, Chairperson)

No Report

F. Buildings and Grounds Committee - (P. Triolo, Chairperson)

No Report.

G. Negotiations Committee - (W. Sullivan, Chairperson)

No Report.

H. Technology & Public Relations Committee - (R. Formicola, Chairperson)

No Report.

I. Liaison Committee

High School PTA – (S. Criscenzo)

General combination meeting is scheduled for 1/11.

Elementary School PTA - (R. Formicola)

The Talent Shows are scheduled for 1/17 and 2/3.

Booster Club – (T. Thomas)

The 2nd annual chili cook off is scheduled for 1/28.

Performing Arts Parents – (P. Triolo)

Musical rehearsals—preview show for parents.

Special Education – (W. Sullivan)

Special Education Parent Advisory Committee (SEPAC) invites you to join them for a panel presentation to learn more about Bergen County's systems of care resources for children and families on January 10, 2017 at 7:00 p.m in Memorial Hall. The following people will be presenters:
Michelle Hart-Loughlin-Mental Health Resources, Family Support Organization-Rosemarie Lobretto, Care Plus, Children's Mobile – Jessica Shea, and Bergen's Promise Kathy Werheim.

Education Foundation – (P. Fantulin)

The following events/are scheduled:
There will be a meeting next week
Donation of 50 umbrellas to Godwin School
The Black and White Ball

Board of Recreation – (B. McCourt)

There was a discussion regarding too many events scheduled on the same day as the 5K Fund Raiser. The Committee will be reviewing the matter.

Continuing Education Program – (M. Thomas)

No Report.

Student Representative to the Board – (Tess Steuerwald)

Ms. Steuerwald reported on the following items:

- Stage refinish – really beautiful
- Band will perform on 1/19.

Borough Town Council – (M. Thomas, & J. Canellas)

A Volunteer dinner is scheduled for January 20.

Ad Hoc – (W. Sullivan)

No Report.

ADDITIONAL BOARD ITEMS

No one needed to speak on any other items.

OLD BUSINESS

Ms. Garvey spoke about the legislation brought to the Board at the last meeting. A-3348 – clarifying the District is in compliance.

NEW BUSINESS

Motion – Ms. Criscenzo, seconded – Mr. Sullivan . . .

To go into closed session before the meeting of January 17, 2017, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public

Mr. Canellas invited the public to address the Board.

No one chose to speak.

Motion – Mr. Thomas, seconded – Mr. Triolo . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/Board Secretary